

# Careers Programme Calendar 2025/26



	Careers Programme Events and Activities			
Month	Activity	Campus	Gatsby Benchmarks	Year Group/ Level
September	<b>Careers Team Induction</b>  As part of their induction students joining the College will be given a brief introduction to the support offered by the Careers Team, the Careers and Tutorial Programme and Careers resources available to them.	All sites	1,3	All Years
	<b>UCAS Hub Talks</b>  Talks are offered to students on setting up UCAS hub accounts and completing UCAS applications. Students are provided with a step by step guide to all aspects of the UCAS application process.	All Sites	2,3,4,7	Year 13/ Level 3 Y2
	<b>UCAS Application Support</b>	All Sites	2,3,8	Year 13/ Level 3 Y2

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October	<b>Personal Statement Talks Delivered by Universities</b>  Personal statement talks are delivered by a range of universities aimed at giving students hints and tips on how to write their personal statements.	All Sites	3,7	Year 13/ Level 3 Y2
	<b>Higher Education Fayres</b>  Each site has a HE Fayre with a wide range of universities invited from all over the country giving students the opportunity to access information, advice and support directly from universities.	All Sites	2,4,7	All years
	<b>Speakers Trust - Public Speaking Workshops</b>  Speakers Trust deliver workshops to T Level students aimed at improving their presentation and confidence skills.	Sandwell & Cadbury	3	T Level Learners
	<b>UCAS Early Application Deadline</b>	All Sites	2,3,8	Year 13/ Level 3 Y2
	<b>UCAS Application Support</b>	All Sites	2,3,8	Year 13/ Level 3 Y2

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November	<b>Medical Mavericks Workshops</b>  Medical Mavericks provide hands on workshops for students who are interested in careers within science and healthcare. Students have the opportunity to try out real life medical equipment and talk about careers within the NHS.	Cadbury & CSM	3,4	Year 12/ Level 3 Y1 & Year 13/ Level 3 Y2
	<b>Speakers Trust - Public Speaking Workshops</b>	Sandwell & Cadbury	3	
	<b>UCAS Internal Application Deadline</b>	All Sites	2,3,8	Year 13/ Level 3 Y2
	<b>UCAS Application Support</b>	All Sites	2,3,8	Year 13/ Level 3 Y2
December	<b>UCAS Application Support</b>	All Sites	2,3,8	Year 13/ Level 3 Y2

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The programme of Careers Team activities and events compliments the Tutorial Programme which includes monthly Careers topics

January	<b>UCAS Application Support</b>	All Sites	2,3,8	Year 13/ Level 3 Y2
	<b>UCAS Equal Consideration Date</b>	All Sites	2,3,8	Year 13/ Level 3 Y2
February	<b>Employer Mock Interviews</b>  Employers from a range of different industries provide students with the opportunity to have a practice interview. Feedback is given at the end of the interview.	All Sites	3,5	Students looking at Apprenticeships or Jobs
	<b>National Apprenticeship Week</b>  Activities and events for students planned across National Apprenticeship Week include talks from large national employers, mock interviews, workshops and one to one support for students.	All Sites	2,3,4,5,6	All years

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**SANDWELL  
COLLEGE**

Central  
Saint Michael's  
Sixth Form

cadbury sixth  
form college

March	<b>National Careers Week</b> During National Careers Week the Careers Team organise a series of talks and workshops for students supported by national and local employers.	All Sites	2,3,4,5,6	All years
	<b>Careers &amp; Employment Fayre</b> Careers and Employment Fayres offered at three sites give students the opportunity to learn about different career sectors and have encounters with with local and national employers to learn about their businesses and careers within their company.	All Sites	2,3,4,5,6	All years
	<b>Speakers Trust - Public Speaking Workshops</b>	Sandwell & Cadbury	3	Year 12 & 13
April	<b>University Student Finance Talks</b> Students learn about tuition fees, bursaries, scholarships, student loans and how to repay them. Talks are delivered by Universities.	All Sites	3,7	Year 13/ Level 3 Y2
	<b>Progression Support</b>	All Sites	3,4,8	All years

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May	Progression Support	All Sites	3,4,8	All years
All learners are expected to complete at least 30 hours of meaningful Work Experience which forms part of their overall Careers Programme				

\*All learners have access to support from fully qualified Careers Advisers. Students can book Personal Careers Guidance interview or drop in for information, advice and support from the Careers Team

\*Students have access to and are supported to use the Unifrog Careers Platform.

\*Participation in Careers and Tutorial Programme events and activities and Work Experience placements are recorded on Unifog

\*Students also have access to a range of other information and resources through the Student Careers Information Sharepoint page