

## GAP YEAR

If you are intending to take a gap year and make a UCAS application during the next academic year for entry to university in 2017 and you require the college to supply a reference for you please contact the college via email:

[careers@cadcol.ac.uk](mailto:careers@cadcol.ac.uk)

**Please note:** if you want your UCAS application to be processed before the 15<sup>th</sup> January 2018 deadline you must have completed and sent it to your referee by 1<sup>st</sup> December 2017.

cadbury  
COLLEGE



## A LEVEL RESULTS DAY

***Check your Track!***



**You need to do this before you can make any decision about what to do next**

**Reply to your offer**

**If you are eligible for *CLEARING* you will have a clearing number with is available in TRACK.**

## CLEARING

Official course vacancy information is published by UCAS (www.ucas.com) and The Telegraph.

If you are eligible for clearing you will be allocated a clearing number, you will find this on your UCAS TRACK.

If you need to speak to UCAS they have extended opening hours on the following days:

|          |                         |               |
|----------|-------------------------|---------------|
| Thursday | 17 <sup>th</sup> August | 7.30 – 19.00  |
| Friday   | 18 <sup>th</sup> August | 8.00 – 18.00  |
| Saturday | 19 <sup>th</sup> August | 9.00 – 14.00  |
| Sunday   | 20 <sup>th</sup> August | 10.00 – 14.00 |

Telephone: 0371 468 0 470

If you signed up to the free service from UCAS called '**direct contact service**' and you have not met the conditions of your offer you will be contacted directly by universities to talk to you about alternative courses that you would not previously have considered.

Look at clearing vacancies.

*You cannot add any clearing choices till around 3.00 p.m. on results day but you can still do your preparation and research:*

- Phone the university advertising places.
- Talk to them.
- Tell them what your results are.
- Tell them what you want to do.

- The university may ask for your clearing number and your personal ID number – **so have them ready!**
- Ask if they will consider your application

When you have decided which course at which institution you want to apply for you can add your choice on TRACK - *after 3.00 p.m. on results day.*

***Only add a Clearing choice once you have had confirmation from the university that they're happy to offer you a place.***

## ADJUSTMENT

If you have exceeded your original firm choice you will be eligible to register for Adjustment.

The Adjustment process runs from mid to end of August – you have five consecutive calendar days within that period to register and secure another place (*your original firm choice is safe during this time*).

There is no list of Adjustment vacancies – it is up to you to contact a university or college to discuss an Adjustment place.

To secure an Adjustment place you need to have received an alternative offer through UCAS before the five day period ends.

If you do not receive an alternative place you will remain accepted at your current university or college.

***If you are not sure what to do ask!***